**Progress report**

**of**

**Name :**

**Surname :**

**Date:**

**Deadline:**

**⬜ Year 1 ⬜ Year 2 ⬜ Year 3 ⬜ Other** *(specify)*

**How to use this progress report**

This report allows the members of the PhD students’ individual monitoring committees (CSI) to follow the progress of their work and achievements, from one year to the next.

It is also a tool allowing PhD students to take stock, not only of their work, but also of their skills and the conditions of their doctoral training, prior to the meetings of their monitoring committees.

PhD students are invited to complete the report, and in particular, the self-assessment of these skills over time, as soon as they have a notable action or achievement to report or have undergone training.

Prior to monitoring committee meeting, they also write a summary of their work and send the updated report to the members of the individual monitoring committee on the Amethis tool within a deadline specified by the doctoral school.

Then, they will be able to supplement their conclusions, opinions and recommendations in the CSI Model Report Document and then:

* send it in PDF format, dated and signed on the Amethis application,
* <https://amethis.doctorat-bretagneloire.fr/amethis-client>

*Independently of the CSI, starting from appointment 3, a request for an extension must be sent to the doctoral school by e-mail:*

For the Nantes site: [ed-3mg.nantes@doctorat-paysdelaloire.fr](mailto:ed-3mg.nantes@doctorat-paysdelaloire.fr)

For the Angers site: [ed-3mg.angers@doctorat-paysdelaloire.fr](mailto:ed-3mg.angers@doctorat-paysdelaloire.fr)

For the Le Mans site: [ed-3mg.lemans@doctorat-paysdelaloire.fr](mailto:ed-3mg.lemans@doctorat-paysdelaloire.fr)

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# Data sheet

|  |  |
| --- | --- |
| **NAME and Surname:** |  |
| **Subject of the thesis:** |  |
| **Date of 1st PhD registration:** |  |
| **Financial support:** |  |
| **Duration (in months) of financing:** |  |
| **Thesis prepared part-time? (% of time devoted to the thesis):** |  |
| **Laboratory:** |  |
| **NAME-Surname of the thesis director:** |  |
| **NAME-Surname-email of the thesis co-director or, co-supervisors:** |  |
| **Specific details (Joint thesis, FTLV, handicap situation, high level sports, ...):** |  |

# Progress report

*(Fill the paragraph to a length-text restricted to 4 pages)*

**Brief description of thesis topic and objectives:**

**Summary of work done and context:**

**Perspectives and projects planned for the coming year:**

# Self-assessment of skills

As a reminder, the reference framework for the skills expected of holders of the doctoral degree is defined by [the decree of February 22, 2019](https://www.legifrance.gouv.fr/loda/id/JORFTEXT000038200990). It is composed of **6 blocks of skills**. PhD students are invited to note, throughout the year (with an indication of the date), the training courses taken, their achievements, their publications and communications, and more generally anything that attests to the skills listed below.

A complete and balanced doctoral training should list activities, training or achievements in each of the 6 blocks (but not necessarily in each line of a block).

**Block 1 Design and production of a research and development, studies and prospective process**

|  |  |
| --- | --- |
| *have both general and specific scientific expertise in a specific field of research and work;* | *For example: June 2022, realization of such experiment, requiring the mastery of such or such concept, technical.* |
| *take stock of the state and limits of knowledge within a given sector of activity, at local, national and international levels;* | *For example: May 2022, writing the bibliography review chapter on a particular topic* |
| *identify and solve complex and new problems involving a plurality of fields, using the most advanced knowledge and know-how;* |  |
| *identify opportunities for conceptual breakthroughs and design innovation axes for a professional sector;* |  |
| *provide innovative contributions in high-level exchanges and in international contexts;* | *For example: on such and such a date, the communication of the first results at an international working meeting, a symposium, a conference* |
| *constantly adapt to the needs of research and innovation within a professional sector.* | *For example: training in sustainable development issues* |

**Block 2 Implementation of a research and development, studies and foresight approach**

|  |  |
| --- | --- |
| *implement research methods and tools in relation to innovation* |  |
| *implement the principles, tools and procedures for assessing costs and financing an innovation or R&D approach* |  |
| *ensure the validity of the work and its ethics and confidentiality by implementing the appropriate control mechanisms* |  |
| *manage the time constraints of research, innovation or R&D activities* |  |
| *implement the factors of commitment, risk management and autonomy necessary for the finalisation of an R&D project, studies or innovation* |  |

**Block 3 Valorization and transfer of the results of an R&D, studies and prospective approach**

|  |  |
| --- | --- |
| *implement transfer issues for the purpose of exploitation and valorization of results or products in economic or social sectors* |  |
| *respect intellectual or industrial property rules related to a sector* |  |
| *respect the principles of ethics in relation to the integrity of the work and the potential impacts* | *For example: training in research ethics and scientific integrity* |
| *implement all international publishing mechanisms to promote new knowledge* | *For example: publication reference* |
| *mobilize open data communication techniques to enhance the value of approaches and results* | *For example: FAIR Open Data Training* |

**Block 4 International Science and Technology Monitoring**

|  |  |
| --- | --- |
| *Acquire, synthesize and analyze internationally scientific and technological data and information* | *For example: writing a bibliographic summary chapter* |
| *have an understanding, perspective and critical view of all leading-edge information available* |  |
| *Across the borders of available data and knowledge by crossing with different fields of knowledge or other professional sectors* |  |
| *develop international scientific and professional cooperation networks* | *For example: cooperation with and/or mobility in a foreign laboratory* |
| *have the curiosity, adaptability and openness necessary to train and maintain a high level general and international culture* |  |

**Block 5 Training and dissemination of scientific and technical culture**

|  |  |
| --- | --- |
| *report and communicate in several languages scientific and technological work to different audiences or publications, both in writing and orally* | *For example: reference to a previously published or submitted publication or paper in English* |
| *teach and train diverse audiences in advanced concepts, tools and methods* | *For example: teaching experience* |
| *adapt to a diverse audience to communicate and promote leading-edge concepts and approaches* | *For example: scientific mediation action, science festival, MT180…* |

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**Block 6 Management of teams dedicated to research and development, studies and foresight activities**

|  |  |
| --- | --- |
| *leading and coordinating a team in complex or interdisciplinary tasks* | *For example: teamwork around a complex experience* |
| *identify skills gaps within a team and participate in recruiting or soliciting service providers* |  |
| *build the necessary steps to boost entrepreneurship within a team* |  |
| *identify key resources for a team and prepare for changes in training and personal development* | *For example: mentoring a laboratory student project, or an intern* |
| *evaluate the work of individuals and the team in relation to projects and objectives* | *For example: proofreading a supervised student reports* |

# List of training courses and publications

**Summary of training followed** (include a screen shot or harcopy of the training status on AMETHIS):

**Summary of the scientific and technical productions and communications**

\*Internal presentation(s) (specify date(s), audience and context)

**\* Poster(s) presentation(s)** (specify title, dates and place of scientific meeting as well as the title and authors of the poster(s))

**\* Lecture(s) or Oral Communication(s) / congress proceedings** (indicate title, dates, place and the title, authors and references)

**\* Publications in peer-reviewed journals** (specify title, authors, references) **or patents applications** (Title, co-authors, references)

**\* Public actions of communication** (state title, date and place of the meeting(s) and type of action)

Date ……………………., Place

PhD candidate signature: