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Exchange students

Admission process

univ-nantes.fr



By choosing to study at Nantes Université, you are joining a dynamic, inclusive and welcoming environment. Whether you need help finding accommodation on campus, navigating the essential administrative procedures or getting practical advice, the International Relations Office is there to guide you every step of the way.

To study at Nantes Université as an exchange student, **fill in the online application form and your application for student accommodation** via [Nantes Université – International](#).

Before you start, take the time to read this document and the information on accommodation to be fully prepared for your application.

Application deadlines

Mobility period	1st semester or academic year	2nd semester
Opening of applications	1st March	1st October
Deadline for the online form	15 May	15 November
Decision from Nantes Université <i>(Admission and housing)</i>	15-30 June	10-15 December

Stage

1

Create your personal account on Online application

Les champs marqués de (*) doivent être remplis impérativement.

— DONNEES DE CREATION DE COMPTE Ouvrir tous les sous-groupes Fermer tous les sous-groupes

Type de candidature Entrants Sortants *

Candidat Étudiants/Stagiaires Enseignants/Personnel *

Année académique 2018/2019 *

NOM ACKERMANN * ?

Prénom Maria *

Date de naissance 29.09.1998 *

Adresse mail personnelle mariaackermann@gmail.com *

Même adresse mail pour le vérifier mariaackermann@gmail.com *

Langue de communication Français *

— DONNEES PERSONNELLES

Sexe Femme Homme *

Pays de naissance Colombie *

You can change your language options by choosing either English or French in the "Langue de communication" drop menu.

A

Année académique 2018/2019 *

NOM ACKERMANN * ?

Prénom Maria *

Date de naissance 29.09.1998 *

Important!

Only enter your **surname in capital letters**, otherwise the system will not let you continue.

For the rest, use lower case letters.

B

Sexe Femme Homme *

Pays de naissance Colombie *

Ville de naissance Bogota *

Nationalité Etats Unis *

Nationalité 2 (le cas échéant) Colombie *

Fill out "Nationality 2" **only if you have two nationalities**, otherwise leave <-- No choice -->

C

DONNEES SUR LES ETUDES ACTUELLES

Faculté dans l'institution d'origine Langues

Nombre d'années d'études supérieures validées 2 *

Niveau d'études actuel 1er cycle / Undergraduate / Licence * ?

nom du diplôme préparé actuellement (en français ou en anglais) Bachelor of Arts in Applied Languages

In "Nombre d'années d'études supérieures validées" **write the years you have been enrolled at a higher education institution.**

Stage 2

Create your user name and password on [mobility-online](#)

The screenshot shows the registration page for Nantes Université. At the top left is the university logo. On the right is the 'MOBILITY-ONLINE' logo. Below the logos, there is a language dropdown menu set to 'Français'. There are two input fields: 'Utilisateur' (username) and 'Mot de passe' (password). Below these fields are buttons for 'Fermer', 'Reset', and 'Login'. A link for 'Mot de passe oublié?' (forgot password) is located at the bottom right.

Once you have created your personal space, you will receive an email with instructions on how **to create your username and password on the mobility-online website.**

Once you have registered, you will be able to access the online portal and complete your application. You can save it and resume later by logging into your personal space via Login Mobility-Online.

Stage 3

Fill out the application form with your personal, mobility and arrival information.

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The screenshot shows a dashboard for Maria MARTIRES. At the top, it lists personal and university details. Below is a table of 'Necessary steps' with columns for 'Done', 'Done on', 'Done by', and 'Direct access via following link'. A red dashed circle highlights the 'Application Form' row, which has a 'View my application' button. Another red dashed circle highlights the 'Complete personal information' button in the 'Direct access' column.

Necessary steps	Done	Done on	Done by	Direct access via following link
Application Form	<input checked="" type="checkbox"/>	05.02.2019	Automatically generated	View my application
Confirmation Email (Online Application)	<input checked="" type="checkbox"/>	05.02.2019	Maria MARTIRES	Complete personal information
Securized Personal Account Created	<input checked="" type="checkbox"/>	05.02.2019	Maria MARTIRES	
Application online	<input checked="" type="checkbox"/>	05.02.2019	Maria MARTIRES	
Personal Information Completed	<input type="checkbox"/>			
Mobility Information Completed	<input type="checkbox"/>			
Housing Conditions	<input type="checkbox"/>			
Application : learning agreement				
Application : Documents to be added				

Add your data

In order to complete your personal, mobility or arrival information or to upload any documents, make sure the buttons "complete personal information" or "Upload your document" change colors.

End of stage on the next page



Stage 3 Continued

3

To enter your telephone number:

replace the 00 with the + sign, type the country calling code then your telephone number in groups of 3 numbers. Do not enter any dashes or dots. Once everything is filled out, click on "save"...

B

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...then select "back to the application workflow" to come back to the main page.

D

To continue with your mobility information, select "complete information on my mobility".

Scroll down to the bottom of the page and select "forward to update" in order to edit the page.

E

Once you have filled everything out, click on "update"...
...then "Return" to go back to the main page.

Repeat these steps with "housing conditions".

French support classes

If you would like to benefit from French support classes, make sure you tick 'yes' on this form. The request must be made when you apply online, and cannot be made upon your arrival in Nantes.

Heads up!

Attendance at exams is compulsory. Make sure you organise your travel around the dates below.

Mobility period

Below are the **start and end dates of the study period**, depending on your period of mobility:

Academic year	1st semester	2nd semester
1 ^{er} September 2025 to 29 May 2026	1 ^{er} September 2025 to 15 January 2026	16 January 2026 to 29 May 2026

Application

Learning agreement

The learning agreement is a document explaining in detail your mobility study program at Nantes Université. **It must be completed online by choosing courses from Nantes Université's class catalog:**
www.english.univ-nantes.fr/international/coursecatalogue
and duly signed by your home university with date and stamp.

- You must take 30 ECTS for a semester, 60 ECTS for a year
- You must choose at least 70% of the courses in the component with which your university has an agreement.
- If you ticked "Yes" for French support lessons in Mobility Online, **include the classes in your contract** by selecting:
 - Service universitaire des langues (Faculty) then Français langue étrangère (Department).
 - Choose the courses **"French as a foreign language" oral and writing** according to the desired semester. The French courses will be credited with 4 ECTS (2 for oral and 2 for written).

When you have selected your courses from the online course catalogue, validate your selection, then complete and edit your learning agreement in PDF.

Take note!

The Nantes Université learning agreement is compulsory for all components listed in the online course catalogue.

Fill in the learning agreement

Nantes Université has introduced the signing of the learning agreement on the OLA platform for the start of the 2025-2026 academic year.

If your home university has its own learning agreement and wants it signed by Nantes Université, please combine the two learning agreements (learning agreement from your home university and learning agreement required by Nantes Université) **into a single PDF document.**

To add the PDF of the signed learning agreement to your application, click on "Insert".

The screenshot shows a blue header bar with a dropdown menu. The selected item is "Application : learning agreement". Below it, there is a list item "Learning agreement completed and signed by home university" with a red square icon. To the right of this list item is a yellow button with a red dashed border that says "Upload your document". Below the list item is another blue header bar with a dropdown menu showing "Application : Documents to be added".

The screenshot shows a file upload dialog box. At the top, there is a field for "Upload name" containing "Learning Agreement". Below that is a field for "Owner" containing "MARTIRES, Maria". The "File" field contains "Parcourir..." and "Learning Agreement PDF.pdf". At the bottom left, there are two buttons: "Retour" and "Save".

Select **"Browse..."** to find the document and click on **"Save"**.

Stage 5

Relevant documents

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Learning agreement completed and signed by home university 05.02.2019 Maria MARTIRES [Upload your document](#)

Application : Documents to be added

ID Photo [Upload your document](#)

Resume in French (in English for Polytech Students) [Upload your document](#)

Motivation Letter in French (in English for Polytech Students)

Transcript of Records of the 2 last semesters

Certificate of French Knowledge

Download the documents in PDF format.

As with the learning agreement, each time you download a document, select "Insert" and then "Save".

B

Validation de la candidature (Maria MARTIRES - Erasmus études) [Insert](#)

Je certifie exactes les informations renseignées dans mon dossier, et valide mon dossier de candidature. Après validation, je dois déposer mon dossier auprès de ma composante afin qu'il puisse être instruit, il n'est plus possible d'y apporter des modifications.

[Back to the application workflow](#) [I submit my application](#)

Once you have uploaded all the supporting documents, **validate** your online application form.

Only complete applications will be considered.

Once validated, it is no longer possible to make changes to your application.

All documents must be in PDF format except for the identity photo.

Relevant documents

- Identity photo in JPEG format and with neutral background.
Scanned ID cards, passports or selfies are not accepted
- Resume /Curriculum Vitae (CV) in French
- Cover / motivation letter in French
- Official transcript of records for the last two validated semesters preceding the mobility
Screenshots, snapshots and word documents are not accepted
- French language certificate from your home university's French department OR official French Language certificate (TCF, DELF, OLS or DALF)
Mandatory except for students applying at i-FLE or Polytech, depending on the department
- For non-European exchange students only: recommendation letter
- Students following a programme in English must provide the documents in English, as well as an English level certificate (OLS or other)

Once your application has been validated, **follow the notifications about the progress of your application**, as well as the replies and instructions to help you prepare for your mobility.



Review of your application

- The International Relations Office will **inform you of its decision after reviewing your application.**

If you are admitted and are offered accommodation in a university residence, the address of the residence will be included in the same letter, along with any other information concerning your stay in Nantes.



Contact

Incoming student mobility centre
International Relations Office
international.accueil@univ-nantes.fr

